

**Civil Division  
Lima Municipal Court  
109 N. Union St.  
P.O. Box 1529  
Lima, OH 45802**

Civil Complaint, plus service	\$ 85.00
Service Fee:	
Each additional Defendant	\$ 15.00
Personal service per address	\$ 20.00
Ordinary mail service	\$ 5.00
Certified Mail per Defendant	\$ 15.00
Aid in Execution	
Garnishment of personal earnings	\$ 100.00
Garnishment other than personal earnings, plus check to Garnishee \$1.00	\$ 50.00
Execution on personal property	\$ 100.00
Deposit for seizure & storage of property	\$ 300.00
Execution on cash register	\$ 40.00
Forcible entry and detainer, plus service	\$ 85.00
Service Fee:	
Each additional Defendant	\$ 15.00
Residential service per address	\$ 20.00
Ordinary mail service	\$ 5.00
Certified mail by instructions only	\$ 15.00
Forcible entry with claim for money, plus service	\$ 100.00
Service Fee:	
Each additional Defendant	\$ 15.00
Residential service per address	\$ 20.00
Ordinary mail service	\$ 5.00
Certified mail by instructions only	\$ 15.00
Writ of Restitution	\$ 40.00
Judgement Debtor's exam, plus service	\$ 50.00
Service Fee:	
Certified mail by instructions only	\$ 15.00
Personal service per address	\$ 20.00
Subpeona	\$ 25.00
Witness fee	\$ 6.00
Certificate of Judgement	\$ 15.00
Exemplified Certificate of Judgement	\$ 15.00
Request for reinstatement fee payment plan	\$ 85.00

Dog classification hearing	\$ 85.00
Revivor of dormant judgement, plus service	\$ 85.00
Service Fee:	
Certified Mail	\$ 15.00
Personal service per address	\$ 20.00
Order of Possession, plus service	\$ 85.00
Service Fee:	
Certified Mail	\$ 15.00
Personal service per address	\$ 20.00
Jury demand	\$ 25.00
Jury demand (deposit)	\$ 350.00
Foreign Judgement	\$ 45.00

#### **SMALL CLAIMS JURISDICTION**

Small Claims Complaint, plus service	\$ 65.00
Service Fee:	
Each additional Defendant	\$ 15.00
Certified Mail per Defendant	\$ 15.00
Residential service per address	\$ 20.00
Objection to Magistrates Report	\$ 25.00
Transfer to regular docket	\$ 50.00

#### **MISCELLANEOUS COSTS**

Marriage License filing fee	\$ 10.00
Appeals Costs	
Basic cost (includes filing preparation, but not a Transcript of Testimony.)	
Civil Appeal	\$ 25.00
Deposit for the Clerk of Court of Appeals	\$ 150.00
Bad check return fee	\$ 25.00
Bureau of Motor Vehicles Report (Civil)	\$ 5.00
Certification of a document (Copy cost per page is not included.)	\$ 2.00
Copy (per page)	\$ 0.25
Download fee (per disk)	\$ 3.00
Notice to Leave Premises	\$ 20.00
Trusteeship	\$ 15.00
Sheriff service, per county, deposit	\$ 100.00

Service by publication:

On cases of "Service by Publication", the party desiring such service shall file a praecipe and legal notice with any newspaper of general circulation and the cost of such service shall be paid directly to the publisher by counsel. Counsel shall provide a copy of the legal notice to the Clerk of Court for filing. A proof of publication shall be forwarded to the Clerk upon completion of publication for filing in the appropriate case.

(Amended Complaints / Third Party Complaints / Cross Claims)

Alias Service Costs

Certified Mail per Defendant	\$ 15.00
Regular Mail per defendant	\$ 5.00
Personal Service by Bailiff per address	\$ 20.00
Private process server	\$ 5.00
Foreign Service by Sheriff (per County), deposit	\$ 100.00

Citation in Contempt, plus service \$ 35.00

Service Fee:

Residential service per address	\$ 20.00
Sheriff service, per county, deposit	\$ 100.00

Bench Warrant, plus service \$ 10.00

Service Fee:

Residential service per address	\$ 20.00
Sheriff service, per county, deposit	\$ 100.00